

December 2011

Frosty days and favorite friends can make a season bright.

My Dear TOPS Family,

As we travel to the end of 2011 there is much yet to be done.

All chapter Maintenance for 2012 is due now. All chapters were given the L-020 form with my Fall Letter.

Membership in TOPS will increase to 28.00 in 2012. All renewals marked for 2011 must be to me now if you want the present rate of 26.00. All 2012 renewals with the new rate of 28.00 must pay the new rate even if paid in 2011.

How to have a perfect Year-end resume. Read the rules and instructions that were sent with the form to all Leaders. Refer to the Weight Recorder Guide chapter 9 Page 47. Please complete all information at the top of all weight charts, TOPS and KOPS. Your Leader has access to IMIS that has all this information. Included with the Fall Newsletter was a printout of all your members and membership numbers, starting dates, and renewal dates. Refer to it.

Send all weight charts to me that have a weight on it. **Travel weight chart information should be transferred onto the members' permanent chart.** Do not include Travel charts with the resume once the information is recorded. Résumés are due to me no later than Jan.10th. If you have questions please call before the deadline date.

I look forward to seeing how TOPS has affected our members Journey to weight loss.

Christmas is that time of year

When friends reach out from far and near

To share good news to keep in touch

And say, "Your friendship means so much!"

Happy Holidays to all my TOPS family

You are all truly a gift.

TOPS Love,

Tana O'Donnell – Coordinator

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